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MASON TRANSIT AUTHORITY

The attached minutes of the Mason Transit Authority regular meeting held on the 15th day of February, 2022 were approved by the Mason Transit Authority Board, by motion, on this 15th day of March, 2022.

DocuSigned by:
Sandy Tarzwell
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Sandy Tarzwell, Chair

DocuSigned by:
John Campbell
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John Campbell, Vice Chair

DocuSigned by:
Cyndy Brehmeyer
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Cyndy Brehmeyer, Authority Member

DocuSigned by:
Wes Martin
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Wes Martin, Authority Member

DocuSigned by:
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Randy Neatherlin, Authority Member

DocuSigned by:
[illegible]
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Eric Onisko, Authority Member

DocuSigned by:
John Sheridan
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John Sheridan, Authority Member

DocuSigned by:
Kevin Shutty
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Kevin Shutty, Authority Member

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Sharon Trask
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Sharon Trask, Authority Member

ATTEST: DocuSigned by:
Tracy Becht
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Tracy Becht, Clerk of the Board

DATE: 3/24/2022

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Mason Transit Authority
Minutes of the Regular Board Meeting
February 15, 2022
Virtually and at
Transit-Community Center Conference Room
601 West Franklin Street
Shelton

OPENING PROTOCOL
CALL TO ORDER: 4:00 p.m.

ROLL CALL AND DETERMINATION OF QUORUM
Authority Voting Board Members Present: Sandy Tarzwell, Chair; John Campbell, Vice-Chair; Cyndy Brehmeyer, Wes Martin, Randy Neatherlin, Eric Onisko, John Sheridan, Kevin Shutty and Sharon Trask. **Quorum met; all Board members attended via WebEx virtual conference.**

Authority Voting Board Members Not Present: [None]

Authority Non-voting Board Member Not Present: Zachary Collins, new Business Representative, IAM and AW, District Lodge 160. *(Mr. Collins entered the Board room at a time following the determination of quorum and is noted below.)*

Citizen Advisor to the Board Present in Person: John Piety

MTA Staff present via WebEx: Amy Asher, General Manager; Mike Ringgenberg, Operations Manager and LeeAnn McNulty, Administrative Services Manager.

MTA Staff present at T-CC: Tracy Becht, Clerk of the Authority Board and Tyler Hildebrandt, Technical Support Analyst.

Others Present via WebEx: Robert Johnson, Legal Counsel.

PUBLIC COMMENT – None (no members of the public in attendance in person or virtually).

INTRODUCTION OF NEW AND REAPPOINTED BOARD MEMBERS –
Amy Asher, General Manager, presented the reappointed and new Board members as follows:

New Board Members: Mayor Onisko of the City of Shelton and John Sheridan of the Port of Allyn.

Reappointed Board Members: Sandy Tarzwell, John Campbell and Wes Martin.

Ms. Asher also stated that she will be scheduling individual orientation meetings with each of the newly appointed Board members.

ACCEPTANCE OF AGENDA

Moved that the agenda for the February 15, 2022 Mason Transit Authority (MTA) regular board meeting be approved. **Campbell/Onisko. Motion carried.**

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6. **CONSENT AGENDA**

Moved to approve Consent Agenda items 1 through 2 as follows:

1. Minutes of the MTA regular Board meeting of January 18, 2021.
2. Payments of January 14, 2022 through February 10, 2022 financial obligations on checks#36027 through 36119, as presented for a total of $946,593.89.

Trask/Martin. Motion carried.

7. **ACTION ITEMS - NEW BUSINESS:**

A. **2022 Proposed Committee Members**. Ms. Asher shared that a description of each of the committees was distributed previously to the Board members with a request to rank the committees on which they wanted to serve. She also reported that the Board members were placed on committees in which it ranked 1 or 2 of their preferences. The proposed Board member committees are being brought forward to the Board for approval. **Moved** that the Mason Transit Authority Board approve the Board members to serve on the Authority Board Committees as set forth above. **Neatherlin/Campbell. Motion carried.**

8. **STAFF REPORTS:**

Ms. Asher briefly covered the following items:

- Described the various informational staff reports for the new Board members.
- She is keeping a watchful eye on the $16B Move Ahead Washington, which is a historical transportation funding program.
- The Belfair P&R is inching toward completion. Next step is the indoor/outdoor punch list.
- Van grant program is wrapped up and Shelton School District has purchased the three remaining vans.
- Working with the City of Shelton for a bus pullout and bus stop shelter at Turning Pointe as a part of the Gateway project. Turning Pointe has expressed their appreciation for the new bus stop shelter and pullout.
- Ms. Asher met with Ted Jackson regarding the Radich building and its lease ending in June. She indicated to him that she is flexible with the timing of United Way's transition out as they look for new space. Ms. Asher will be setting up a meeting with the Maintenance and Operations Committee members to discuss the future of the Radich building.
- She is meeting with candidates on Friday for the Maintenance and Facilities Manager position.
- The last day for MTA's Operations Manager, Mike Ringgenberg, will be on March 9. He will be moving to be closer to his family. Recruitment for his position is in process.
    - Sentiments expressed by Board members were that they would miss Mr. Ringgenberg; it was a pleasure working with him; wishing him the best; thanks for all that he has done for MTA; and appreciation for his professionalism.

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(Mr. Collins entered the Board meeting virtually at 4:15 PM)

9. **COMMENTS BY BOARD:**

- Board Chair Tarzwell commented that the sales tax revenue continues to remain strong.
- Board member Neatherlin described that MTA had a temporary park and ride lot that was leased to MTA by the property owner while the process of getting the Belfair P&R was being built. This was necessary so that transit riders were not parking at Safeway and QFC. This method has served well. Board member Neatherlin has observed a similar situation developing in the Port of Allyn. Ms. Asher thanked him for the history and will work with staff to see how many of the vehicles are for MTA ridership trips.
- Vice Chair Campbell shared his excitement for the April meeting at the Belfair Park & Ride Building.
- Ms. Asher also indicated to the Board that with the successful installation of the new technology in the T-CC Conference room, the March meeting would be offered in hybrid format. However, she reminded Board members that the transit center is subject to federal regulations of the TSA as the T-CC is a transit hub and masks are still required through March 18. MTA is waiting to see if TSA extends or modifies the current mandates.
- Board member Neatherlin welcomed new Board member John Sheridan to the Board. He is pleased to have another Board member with the experience of the transportation of goods and services as Mr. Sheridan is an elected official of the Port of Allyn.
- Vice Chair Campbell voiced his pleasure that transportation is important to our mission and connection to the Port of Allyn.

Moved that the meeting be adjourned.

ADJOURNED 4:35 p.m.

UPCOMING MEETING

BOARD MEETING

Mason Transit Authority
Regular Meeting
March 15, 2022 at 4:00 PM
On-line via WebEx and in person at:
Transit-Community Center Conference Room
601 West Franklin Street
Shelton